

Westfield Board of Trustees

Regular Meeting
March 16, 2020

*Trustee Schmidt called the meeting to order at 6:53 PM with the Pledge of Allegiance.
Roll call: Patterson-aye, Schmidt-aye, Horner-aye.*

Executive Session

- Tabled

Comments From Floor

- Amy Lyon-Galvin, sanitary engineer for Medina County, was in attendance. Documents were left for the board of trustees to review with regard to the Kratzer parcel.

Road Report

- Roads Supervisor (RS) Lee Evans in attendance.

Horner makes a motion to accept the bid from Followway Lawn Care for mowing the township, cemetery and WFRD building; Seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

Schmidt makes a motion to accept the stone bid from Willowvale Farms, Inc; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

- Trustee Patterson attended the Medina County Solid Waste District meeting. No new updates at this time.

Cemetery

- N/A

Zoning

- ZI Sims in attendance.
- Zoning books are still in progress.
- It was noted by Sims that the 308 Fee schedule needs to be updated and approved by the board.

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- Trustee Patterson will review the request for legal council from the TWP to Medina County Prosecutor's Office.

(See Attached)

Safety Service Building

- Tabled

Schmidt makes a motion that all WFRD and trustee meetings be postponed until further notice; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

Old Business

- Tabled

New Business

- Tabled

Announcements

- Next meeting to be determined.

Fiscal Officer's Report

Correspondence

- Medical Mutual will cover the cost of COVID-19 testing.
- A Planning Services document was received.
- Impact Analysis report was received.
- A resume was received. Will keep on file as the township has no current vacancies.

Payment Listing

- FO asks the Board of Trustees to review the payment listing totaling \$17,232.16.
- Payment requested by 1st Ayd Corporation for \$12.50. The invoice received by the FO has no description for the payment requested. The board would like further investigation into this invoice before it will be submitted for payment.

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- George's Tree Service payment listing is for the tree removal/trimming on Kennard and Buffham roads.
- Payment was made to a resident due to a canceled hall rental. Security deposit was returned.

Schmidt makes a motion to pay the bills in the amount of \$17,219.66 as submitted; seconded by Patterson. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

(See Attached)

Fund Status

- \$104,413.83 Pooled Investments
- \$166.10 Secondary Checking
- \$860,596.34 Primary Checking
- \$965,176.27 All Total Funds

- FO Kurtz stated that the ICS account is now closed. Westfield Bank verified that the secondary checking account has a \$0 balance.

(See Attached)

Appropriations Supplemental

- Trustee Schmidt questioned the Renewal line item for \$639.00. FO stated that this was for Worker's Compensation.
- Trustee Schmidt questioned the supplement for Lee Evan's healthcare for 2020. According to the FO, there were no monies placed into this account for this year when the 2020 temporary appropriations were finalized.

(See Attached)

Appropriation Status

- Reviewed

(See Attached)

-Special Budget meeting needs scheduled to allow FO Kurtz to enter the permanent 2020 budget.

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Schmidt motions for special meeting to be held March 24th at 3:30pm; seconded by Horner. Roll call: Patterson-aye, Schmidt-aye, Horner-aye. Motion passes.

Schmidt makes a motion to adjourn at 8:20 PM; seconded by Patterson. All said aye. Meeting adjourned.

Respectfully submitted by:

Amy M. Banfield

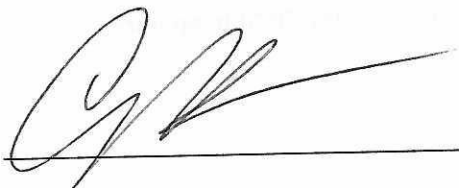
Date approved: 4-22-20



Trustee Michael Schmidt, Chair



Trustee Kent Patterson



Trustee Craig Horner